**PROFESSIONAL DEVELOPMENT COMMITTEE**

**Meeting Agenda**



Thursday, February 20th, 2025 1:30pm – 3:00pm

HR Conference Room in Bussman Annex

**Zoom Link:** [**https://santarosa-edu.zoom.us/j/89027983347**](https://santarosa-edu.zoom.us/j/89027983347)

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| TOPIC | TIME |
| Notetaker: TBD; Facilitator: Stephanie | |
| * Approval of Meeting Minutes from February 6th Meeting |  |
| * Review of PDA Day and Feedback |  |
| * Start planning Fall 2025 PDA Day!!! |  |
| * Next Meeting Agenda Items   + Meeting Date: February 20th, 2025   + Facilitator: Management Lead?; Notetaker: TBD   + Agenda Items:     - Website Presence, discuss upgrades     - Review process of District offerings (Events Calendar/Page)     - Professional Development Release Time     - New Flex sign up website |  |

Committee Function:

1. Organizes the Professional Development Activity Day Program for all employees;  
2. Encourages thorough discussions among all District employees regarding professional development needs;  
3. Sets professional development goals, both immediate and long range;  
4. Collaborates with other committees on Professional Development matters;  
~~5. Oversees the flexible calendar program (the “Flex Program”) for the District;  
6. When funding is available, reviews professional development projects/funding applications (AB1725 restricted funds for staff development);~~  
7. Responds to training needs for critical College Initiatives.

Committee Membership:

Jamie Cook; Stephanie Dirks, Alexa Forrester, Ann Foster, Jessica Harris, Jill Harrison, Megan Napoli, Theresa Richmond, Tammy Sakanashi, Ann Schott, Patsy Young.